



Electronic Payment Options for Clubhouse Reservation Fees and Deposits

Login to: <https://pay.allianceassociationbank.com/Home?cmcid=355398DD>

From the Dashboard, select **"Make Payment"**.

Dashboard



Select **"Amenity Payment"**

One Time Payment Scheduled Payment **Amenity Payment**

Select **Clubhouse Usage Fee** to process the Clubhouse Usage Fee (Not-Refundable).
Select **Clubhouse Deposit** to process the Clubhouse Deposit (Refundable).

Please note, payments for the fee and deposit should not be processed for the reservation until it is confirmed that the date is available.

Available Amenities:

Clubhouse Usage Fee ▼

Clubhouse Usage Fee (Non-Refundable). The Clubhouse Reservation will be confirmed when the Clubhouse fees are processed. A formal letter will be provided with confirmation.

Amenity Price:

Amenity Payment Total:

Date of Payment:

08/23/2024

[Cancel](#) [Review Payment](#)

Available Amenities:

Clubhouse Deposit Fee ▼

Clubhouse Deposit Fee (The Deposit will be Charged but is Refundable if Clubhouse is Left in Proper Condition After the Event via ACH)

Amenity Price:

Amenity Payment Total:

Date of Payment:

08/23/2024

[Cancel](#) [Review Payment](#)

To confirm your payment, select **"Review Payment"** followed by **"Authorize"**. A confirmation email will be sent to your email address upon completion of your payment processing. Forward copies of both receipts with your Clubhouse Reservation Form to Bentley at CommunityCare@BentleyCM.com. A Confirmation Notice of your reservation will be forwarded to you. **NO RESERVATION IS CONFIRMED UNTIL YOU RECEIVE THE FORMAL CONFIRMATION NOTICE.** Contact Bentley if you don't receive a notice.



Follow the same process if you wish to pay for the West Clubhouse with AV, or if you wish to purchase a replacement Key Card.

Available Amenities:

Clubhouse & AV Usage Fee

Clubhouse & AV Usage Fee (Non-Refundable)

Amenity Price:

\$250.00

Amenity Payment Total:

\$250.00

Available Amenities:

Clubhouse & AV Deposit Fee

Clubhouse & AV Deposit Fee (The Deposit will be Charged but is Refundable if Clubhouse & AV System is Left in Proper Condition After the Event via ACH)

Amenity Price:

\$500.00

Amenity Payment Total:

\$500.00

Please note that Key Cards are 1 per household, and the Key Card Order Form must be completed and submitted to Management before a Key Card will be mailed to you even if paid for:

Available Amenities:

Key Card Purchase

Key Card Purchase (Cost and Mailing - Non Refundable)

Amenity Price:

\$60.00

Amenity Payment Total:

\$60.00